

**Superintendent Evaluation Subcommittee (of the School Committee)**

**4/7/22**

**Minutes**

Jeanne Downs, chair

Jess Polizzotti

Jeanne called the meeting to order at 1:05 pm. The following items were discussed:

**Public Comment**

Jeff Sklar noted that Dr. Easy is student centric and has heard such from parents and students. He has tackled issues even if unpopular. Mr. Sklar stressed the need for an open evaluation process.

Alexia Obar, Dean Road, worries about anonymous surveys. She would like to see students as part of the superintendent survey process. She stressed making the evaluation process as transparent as possible.

Robin Sklar noted that Dr. Easy has a good focus on students. She also noted that no part of the evaluation process should be anonymous.

Jeanne clarified for the public that the superintendent evaluation process is a public process although feedback from staff and families to inform the evaluation can be collected anonymously.

**Approval of Minutes**

Upon a motion made by Jeanne Downs and seconded by Jess Polizzotti, the subcommittee voted unanimously (2-0) to approve the minutes of December 6, 2021 as amended.

**Discussion of Process for 2021-2022 Evaluation of Superintendent Including Feedback and Schedule**

The survey that is being considered for use as part of the evaluation process was discussed including the pros and cons of it being anonymous. The subcommittee will take it to the School Committee for discussion.

Various feedback methods for the evaluation were discussed including the survey, interviews of administrative staff and observation. Jeanne and Jess split the list of peer districts and will contact them about what forms of feedback they use. Jeanne will contact school counsel about what feedback methods are public documents. She will also get a list of Senior Leadership Team and Administrative Council dates.

For the next School Committee meeting, the subcommittee will present a timeline for the evaluation process and proposed feedback methods.

The subcommittee reviewed additional standards to be added to the evaluation process including several around communication and relationship building. These will be discussed with Dr Easy and then discussed with the School Committee.

**Next Meeting**

The next Superintendent Evaluation Subcommittee meeting is scheduled for April 12<sup>th</sup> at 9:00 am.

**Adjournment**

Upon a motion made by Jeanne Downs and seconded by Jess Polizzotti, the subcommittee voted unanimously (2-0) to adjourn at 2:12 pm.

Respectfully Submitted,

Jeanne Downs

**Corresponding Documents**

- December 6, 2021 draft minutes
- Draft Superintendent Goals
- Draft Survey
- Draft Evaluation Rubric
- Rubric for Superintendent Evaluation